

MyOPL

Your online library catalogue



<https://orangeville.bibliocommons.com>



Get the most out of your library with our new and improved online catalogue. Create an account, track your reading, place holds, and renew your checkouts all in one convenient place. You can also create lists, tag items, and follow other library users who create content that you enjoy. With a clean, modern interface and improved search functionality, finding exactly what you're looking for is a breeze.

If you would like a personal tour of the catalogue and how to use it, please contact us. More help is available on our website. You can also find step-by-step help on the catalogue - look for [? Help](#) in the top right corner.

This guide is designed to help you:



Set up
your
account



Review your
privacy
settings



Learn the
basics
of searching



Share your
passions
and connect



Setting Up Your Account

When you log in to the catalogue for the first time, you'll be prompted to create your account. This is done using your library card and PIN, but you'll also be prompted to create a username. This username will be visible to anyone who can see your account activity, but you can change it at any time. Once your account is set up, you can log in with either your library card number or username in the future.



- All of your account information, settings, current checkouts, holds, fines and more can be found in MyOPL Dashboard, (click your login name in the top right corner)
- If you get locked out of your account, contact the library
- If you need to renew your account, contact the library
- If at any time you'd like to have your information removed from the catalogue, contact the library



What You Need to Know About Privacy

This catalogue has a lot of great features that allow you to share what you're reading, watching, and loving from the library. But before you get started, it's important to understand what you're sharing with everyone else, and what is being kept private. Make sure you review your Privacy Settings as soon as you create your account.



Always Private:

- Items Checked Out, items On Hold, and Fees.
- Account information (name, address, email, phone)
- Card number and password/PIN
- Private notes and personal tags on catalog records

Always visible On catalog records (identified by username only):

- Comments, Quotations, Age Suitability, Summaries, Ratings and Videos.

Things you can make private (Visible by default):

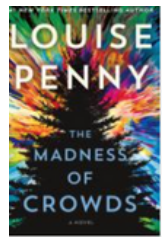
- Information added to "My Profile" will be visible
- My Shelves – Completed, In Progress, For Later
- Activity Feed
- You can choose to keep lists visible only to you.

For help with your Privacy Settings, please see staff. We'd be happy to help!



Find What You Are Looking For

Searching for things in our collection has never been easier. Simply type what you're looking for into the search bar at the top of the page and get the most relevant results first. The smart search box tries to guess what you want even if you make a spelling mistake, and offers you suggestions for searching from the most popular searches.



The Madness of Crowds

by Penny, Louise



Book - 2021 | First U.S. edition.
FIC PENN
Available [View details](#)



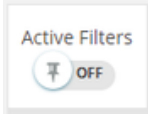





Audiobook CD - 2021 | DAISY
CNIB PENN
In-library use only [View details](#)



Audiobook CD - 2021 | Unabridge
BKCD FIC PENN
All copies in use [View details](#)
Holds: 0 on 1 copy



Large Print - 2021
LP FIC PENN
All copies in use [View details](#)
Holds: 0 on 1 copy

- Try using logical terms like "movies" or "new books" when you don't have a specific title
- Filter your results using the options on the left-hand side of the screen to help narrow things down.
- If you only want to see certain formats, like Large Print, use the Active Filters option  at the top of the list to pin your filter
- You can save your search! Once you've got your search perfected, simply click  Save search  at the top of the page. Go to your Library Dashboard to see all of your saved searches.
- Results are grouped to show all available formats - try different views by clicking on these icons at the top of the screen:   

Not finding it? We can help!

If you see this message, click on the "Search for related versions" below it to find similar items at Orangeville.

If you click on "Search for related versions" and there are no results found, be sure to find "Suggest a title for purchase" under Library Services on the results screen. We may be able to purchase the item, or borrow it from another library.

No copies of this title are available at Orangeville Public Library
[Search for related versions](#)

Why do I see stuff from other libraries?

MyOPL is shared between 30 libraries all working together to keep costs low and so community content - reviews, ratings and lists - is also shared.

Tips to make borrowing easier:

- Item availability is colour-coded, green for available and red for items that you'll have to place on hold.
- From MyOPL Dashboard, manage your current checkouts and holds. You can renew items, pause holds if you're going on vacation, change your pickup location, and more!
- If you always use the same library branch, go to My Settings, select location and turn on Single-Click Holds.
- Use the Explore menu option to browse Award Winners, BestSellers, and Staff Picks.



Share Your Passions and Connect

This catalogue has several features that let you interact with the material you're borrowing from the library and other library patrons from around the world. Just make sure that you've reviewed your privacy settings so you know what you're sharing and what is kept private!

- Rate or comment on anything in the catalogue – tell us what you've read and loved and see comments from other patrons.



- If you find another user who creates content that you love, follow them! That way, you'll see their public activity on your Newsfeed, found in your Library Dashboard.



- Add items to your Shelves: For Later, In Progress, and Completed. You can choose to make this information public or private.



- If you Rate or Review an item, the catalogue will automatically add that item to your Completed shelf.

- Tag items, add videos, quotations or age suitability to help others find good things

mysterious

emotional

adventurous



For step-by-step help in the catalogue, click on the [Help](#) button up in the top right corner of MyOPL. You can also see any library staff member, or book a one-on-one tech help appointment on our website.

SEND US YOUR FEEDBACK! -

We want to know what you think of our catalogue. At the bottom of any catalogue webpage, there is a **Submit Feedback button** that allows you to send us direct feedback. We read every comment and thank you for taking the time to talk to us.



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